



*"People  
helping people  
help  
themselves"*

Mitchell E. Daniels, Jr., Governor  
State of Indiana

***Division of Disability and Rehabilitative Services***  
402 W. WASHINGTON STREET, P.O. BOX 7083  
INDIANAPOLIS, IN 46207-7083  
1-800-545-7763

**To: District 5 Providers**  
**From: Richard Propes, District Manager**  
**Re: Restructure of BDDS District 5 Office**  
**Date: November 23, 2011**

On November 15, 2011 BDDS District 5 Office restructured its staff to further improve the efficiency and effectiveness of monitoring services of Hoosiers with Intellectual and Developmental Disabilities (ID/DD). If you have questions regarding the restructuring of caseload assignments in District 5, please contact Richard Propes at [Richard.propes@fssa.in.gov](mailto:Richard.propes@fssa.in.gov) or (317) 845-1646. Your patience and cooperation during this transition is appreciated.

The following Service Coordinators are assigned and dedicated to the following functions in District 5:

**Intake:** All Intake functions related to those applying for or entering services

- Helen Coldiron
- Karla Kincade

**Supervised Group Living (SGL):** Facilitate SGL placements and services provided to those in SGL Placement

- Gary Antelept
- Michelle Stein-Ordenez
- Renae Clark-Weatherly

**Omnibus Budget Reconciliation Act (OBRA):** Monitor Hoosiers with ID/DD who reside in nursing facilities; placement of individuals with ID/DD out of nursing facilities

- Shirley Dozier





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**Transition:** Review and monitor all waiver transitions; Initiate and monitor State Line funded services. Please note that the DDRS Case Management Entity (IPMG) will perform Transitions Activities as outlined in the current policy. BDDS District Staff **MUST APPROVE** all residential transitions as placement authority.

- Jackie Peak
- Dawn Hines

**Monitor:** Case review; Assessment of Adult Foster Care Placements

- Darlene Sting

